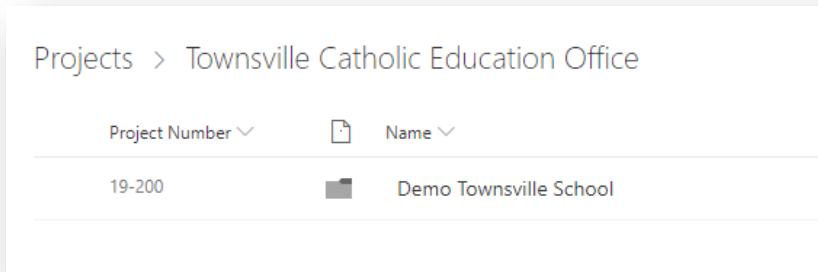
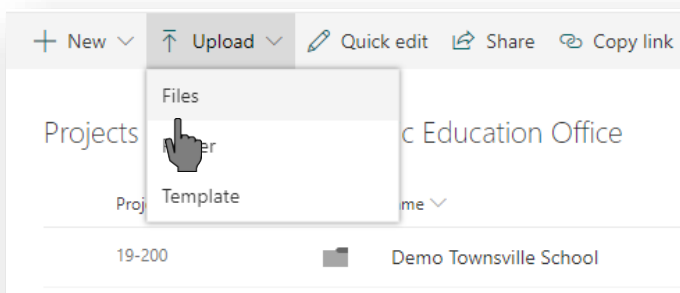


# How to upload documents

1. Open the School project folder



2. Click **“Upload”** from Navigation bar
3. Click **“Files”**



4. File explorer will open.
5. Select document you want to upload, click **“Open”**
6. The document is then uploaded to the School project folder

